

Queenswood

PERSON SPECIFICATION
AND JOB DESCRIPTION



Singing Teacher





JOB DESCRIPTION AND PERSON SPECIFICATION

Job Description

The School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. This role is considered as working with high level safeguarding responsibilities and access to children. Full safeguarding checks will be made on the successful applicant. The post is exempt from the Rehabilitation of Offenders Act 1974 and the amendments to the Exceptions Order 1975, 2013 and 2020.

Job Title: Singing Teacher

Reporting to: The Director of Music, but working closely with the Assistant Director of Music

Reporting to the job holder: N/A

Main Purpose of the role: To Provide singing tuition for pupils signed up for singing lessons.

Main responsibilities and duties:

- Singing tuition, exam, coursework and concert preparation, monitoring and assessment of pupils' progress.
- Promoting and safeguarding the welfare of children and young persons for who you are responsible and with whom you come into contact with.

Other duties that are deemed appropriate to the role by the Principal.

Person Specification

	Essential These are qualities without which the Applicant could not be appointed	Desirable These are extra qualities which can be used to choose between applicants who meet all of the essential criteria
Qualifications	Conservatory or university training in music with singing as a first study – LRAM, LRCM, GGSM, Bmus etc	Qualified teacher status is desirable but not essential.
Experience	Teaching experience up to and including diploma level	Some professional performing experience is desirable
Skills	Good keyboard skills and experience in accompaniment	
Knowledge	An excellent knowledge of the voice and vocal production.	
Personal competencies and qualities	An encouraging and supportive teacher who treats their students with care, patience and awareness of their individual needs.	

Hours of Work/ Times / Weeks per year

Work takes place during school hours: 9am – 6pm, currently 6 hours offered but this may increase. 30 lessons taught during the academic year.

Holidays – timings as per school holidays. Time off during term time for holidays is not permitted.